



Wildland Fire Training & Conference Center  
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## Memorandum

DATE: February 7, 2012

SUBJECT: Rx-410 Smoke Management Techniques

TO: Course Participant

Congratulations! You have been selected as a trainee for the Smoke Management Techniques session, to be held at the Wildland Fire Training Center in McClellan, CA. The Course will commence promptly at 1300 hours on Monday March 12, 2012 and conclude at 1200 hours on Friday March 16, 2012. To receive a certificate of completion for this course, you must attend from the scheduled opening to the scheduled completion; please make your travel plans accordingly. There will be no exceptions.

The course is required for the Forest Service Prescribed Fire Burn Boss Type 1 and Type 2 positions. (FSFAQG, Chapter 2, Page 45). The Field Managers Course Guide identifies the target group as Prescribed Fire Burn Boss Type 1 and Long Term Fire Analyst. Other positions that would benefit from Rx-410 includes: fire planners, air regulators, ignition specialists, fire effects monitors, fire ecologists, private landowners/organizations such as The Nature Conservancy, other state and private agencies, and prescribed fire consultants. The course is technical and not recommended for individuals below the Burn Boss 2 level.

### **Pre-study Assignment/Special Student Information:**

There is a Pre-Course work assignment that is to be completed and brought to class for discussion.

The pre-course work will be posted at:

[http://nationalfiretraining.net/course\\_session/show/id/2212.html](http://nationalfiretraining.net/course_session/show/id/2212.html)

The Pre-Course reading is the Smoke Management Guide:

<http://www.nwcg.gov/pms/pubs/SMG/SMG-72.pdf>

**Please bring a laptop computer that will be used by you to work with the First Order Fire Effects Model – FOFEM.**

***A written final examination is required to be taken on Friday and a passing score is 70% or higher. Certificates of completion will be mailed to students who successfully passed the final examination. Students who fail the final examination will be notified by email and the information will be provided to their training officers – if applicable. Students are required to attend the whole time the class is in session. Students who leave early will not pass the course.***

## **California Residents (only):**

### **American River College – Los Rios Community College District Program:**

The WFTC has an agreement with American River College to provide this class as part of their curriculum. The benefit to you is that this course will be entered on a college transcript once you have completed the course. The benefit to the training center is that we obtain additional funds from the college to provide this course. In a time of tight federal funding this is very important. Because of both these benefits **the following is required for California Residents Only.** If you are from out of State this does not apply to you.

### ***Instructions for former Los Rios College student (IE: if you have registered at WFTC Before):***

1. Go to <https://www.losrios.edu/cgi-bin/lrc/lookup.cgi>
2. Follow the directions to look up your student ID number.
3. Go to <https://ps.losrios.edu/servlets/iclientservlet/direct/?cmd=logout>
4. Follow the directions to update your account as needed.
5. **Bring copy of Student ID # to class.**
6. There is now a short application form for former students to complete 1<sup>st</sup> day.

### ***Instructions for Completing College Registration for new students:***

7. Go to [www.losrios.edu](http://www.losrios.edu) .
8. Click on the **application** link.
9. Click on the **online application** link.
10. Click on **Begin the Los Rios Community College District Application** button on the bottom of the page.
11. Click on the **New Users** link.
12. Complete the form then click on **Create My Account**. (Make sure to write down your user ID and password)

## **Completing the Application**

### **Section 1**

- ❖ You are applying for the Spring 2012 semester.
- ❖ You are planning to attend ARC- American River College
- ❖ The Major you are interested in is ARC-Fire Technology.

### **Section 2**

- ❖ If you *do not live in California or have not been in California one year and one day prior to March 11, 2012* you need to **STOP** the application process.

### **Sections 3 and 4**

- ❖ These sections are self-explanatory.

*Submit the application after completing all sections. You will not be able to submit the application unless all information is completed.*

*❖ Print a copy of your Welcome to Los Rios! E-mail and bring it with you to the Class. This E-mail will have your student ID number which we will need.*

### **Cancellations:**

*If a cancellation occurs and the slot goes unfilled, there will still be a charge not to exceed the tuition charge for the course.*

### **Training Location:**

For directions to the training center, hotel lists or any other logistical information, please visit: <http://www.fs.fed.us/r5/fire/mcclellan/index.php> . The Wildland Fire Training and Conference Center is located at 3237 Peacekeeper Way, McClellan, CA 95652.

If you fly to the session, your destination is the Sacramento Airport. The Training Center does not provide transportation while you are here for your session. Individuals flying into Sacramento must make their own rental car arrangements at the airport. (Or take Super Shuttle for about \$25 each way)

### **Climate:**

Winter weather can still be rainy and windy, but extreme cold is very unusual; temperatures range from the 50s during the day to 35-40's at night. Local weather information can be found at this National Weather Service website:

<http://forecast.weather.gov/MapClick.php?lat=38.66942832560808&lon=-121.39205932617187&site=sto&smap=1&marine=0&unit=0&lg=en>

### **Dormitory Lodging:**

You are encouraged to utilize the dormitories, which are available on site. Lodging is provided at a considerable savings to you and your agency. To register for the dormitory you need to complete the lodging request form on the website and return to the center no later than two weeks prior to your class start date. <http://www.fs.fed.us/r5/fire/mcclellan/index.php> . For more information and pictures of the dormitories go to <http://www.fs.fed.us/r5/fire/mcclellan/dorms/index.php>

Dormitory space is limited at WFTC. With other courses being conducted at the training center at the same time, on site lodging cannot be guaranteed.

Rooms are furnished with two single beds to a room with dressers and closet space. The Center will provide pillows, sheets and blankets. *Bring your own towels.* Washers and dryers are available (bring your own laundry soap). There are no provisions for personal guests or visitors at the Training Facility during the training period.

While on or in Government owned or leased property/vehicles there will be no use, consumption, storage or transportation of intoxicating beverages, illegal drugs or hallucinatory substances.

**Dormitories, if utilized are an additional \$50.00 per night.**

**Tuition:**

**The cost for this course is \$350.00.** For non-forest service agencies there is an additional 7.1% admin charge; total tuition is then \$374.85.

*The course fee will also be the fee charged for Late Cancellations and No Shows.*

**Billing Information**

**Other Agencies (Department of Forestry, Fire Departments, Hoopa, etc.)** A bill will be issued to your agency at the end of the Training Season.

**Other Federal Agencies (FWS, BIA, USCG)** The Approved NWCG Nomination Form can also be used for payment if it is completely filled out with the proper agency codes and signatures. For BLM students, a SF-182 is required before the start of the course; please make sure that Section C is completed on this form, as well as signatures. The SF-182 is in addition to the approved NWCG Nomination form

**Forest Service:** The Approved NWCG Nomination Form is used for payment. This form should have been completed with job code and signature when submitted for nomination for this session.

**Meals:**

Meals will not be provided.

**Attire For The Course:**

Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc)

Reminder – this is a **NO HAT** Facility.

**Personal Calls:**

The telephone number for the Business Center is (916) 640-1201. Classes will not be interrupted but messages may be left and will be posted inside the Business Center.

The value of this assignment, to you and to your agency, depends on your interest, attention and participation. We urge you to apply yourself and make the most of this opportunity.