

State of California
MEMORANDUM

The Natural Resources Agency

To: :

Date: January 18, 2010

Telephone: (209) 274-2426

Fax: (209) 274-2034

From: Department of Forestry and Fire Protection
Office of the State Fire Marshal - **CAL FIRE** Academy

Subject: 4000 TRAINING

4040 Training Curriculum
Academy

Instructions to Students

You have been selected to participate in a training course. If you have any questions or other problems that may affect your attendance or participation, please advise your immediate supervisor and the Academy.

SUBJECT: S-450 Logistics Section Chief #2

DATES: February 15 – 19, 2010

TIME: Begins at 1300 on 2/15/10 and ends at 1200 on 2/19/10

LOCATION: **CAL FIRE** Academy

ATTIRE: Refer to “Attire for Course”

SPECIAL INFORMATION: Course prerequisites are satisfactory performance as a Facilities Unit Leader **and** either Ground Support Unit Leader or Supply Unit Leader, and training in I-200, I-252, I-253, I-254, I-255, S-354, S-355, and S-356.

Return the student profile by **February 1, 2010** to Chief [Howard Hedges](#), **CAL FIRE** Academy, 4501 State Highway 104, Lone, California 95640.

You are to participate under the supervision of the Academy Administrator for the duration of the course unless otherwise directed by the Academy Administrator.

TRAINING LOCATION

The Academy is located just off Highway 104 approximately one mile northwest of the center of the town of Lone at 4501 State Highway in Amador County. The electronic gate at the Academy can be opened with the four-digit code 2426.

LODGING

Reservations have been made **double occupancy** at the **Best Western Amador Inn** located in Jackson at 200 Highway 49. When you arrive tell the motel you are a student in the S-450 Class that is being held at the **CAL FIRE** Academy. *Rooms will be on a first come first serve basis. Room assignments will be established double occupancy by management.*

The Academy will not pay for motel telephone usage. If you use the room telephone and do not pay for the calls prior to your leaving, your unit will be billed. Please pay for your telephone charges before you check-out.

MEALS

Meals will be provided at the Academy during your assignment.

ATTIRE FOR COURSE

Business or professional attire suitable for public contact is required. Any clothing with rips, tears, ragged, frayed cuffs or hems, or with offensive language or pictures is unacceptable. The following are examples of unacceptable items of clothing:

Halter/bikini top/midriff blouse
Shorts/cutoffs
Shower shoes

Tank top/tee shirt/undershirt
Sweatpants/sweatsuits/sweatshirts

Caps and unacceptable items of clothing will not be worn in classrooms or the dining hall. If you are engaged in activities that may soil clothing, wear attire that is appropriate to the situation. Tee shirts, shorts, sweats, may be worn for physical fitness training.

PARKING

All non-Academy staff are to use the designated parking lot. As you enter the Academy grounds, turn left at the second driveway marked "Students and Visitors Parking Only." **DO NOT** park in spaces reserved for Academy staff. There is a loading zone to the north of the 500 wing.

PERSONAL NEEDS

If you believe you have a disability that requires special accommodations contact, Chief [Howard Hedges](#), (209) 274-5524 prior to reporting for training.

PERSONAL MAIL SHOULD BE ADDRESSED TO YOU AS FOLLOWS:

YOUR NAME

Class Name

CAL FIRE Academy
4501 State Highway 104
Ione, California 95640

PERSONAL TELEPHONE CALLS

The Academy office telephone number is (209) 274-2426. Please advise those who may contact you that calls during normal office hours (0800 - 1700) should be limited to **genuine emergencies**.

FIREARMS

Please do not bring firearms to the Academy unless you are a sworn officer.

S-450 LOGISTICS SECTION CHIEF

STUDENT PROFILE

NAME: _____

AGENCY: _____

RANK/TITLE: _____

YEARS IN GRADE: _____ YEARS IN SERVICE: _____

Have you performed as a:

Ground Support Unit Leader: _____ When: _____

Supply Unit Leader: _____ When: _____

Facilities Unit Leader: _____ When: _____

Have you completed?

I-200, Basic ICS: _____ When: _____

I-252, Ordering Manager: _____ When: _____

I-253, Receiving/Distribution Manager: _____ When: _____

I-254, Base/Camp Manager: _____ When: _____

I-255, Equipment Manager: _____ When: _____

S-354, Facilities Unit Leader: _____ When: _____

S-355, Ground Support Unit Leader: _____ When: _____

S-356, Supply Unit Leader: _____ When: _____

What other ICS experience do you have?