



## **Don Biedebach Regional Training Center**

12371 Little Tujunga Canyon Rd.  
San Fernando, CA 91342  
Phone: (818) 899-4516 Fax: (818) 899-8313  
e-mail: dbtc@fs.fed.us



**DATE: January 20, 2012**

**SUBJECT: Campbell Prediction System**

**TO: Students**

Congratulations, you have been selected to attend Campbell Prediction System at the Don Biedebach Regional Training Center, February 21<sup>st</sup> through 23<sup>rd</sup>, 2012. Class will begin at 1300 hours on Tuesday February 21<sup>st</sup>, and will end at approximately 1630 hours on Thursday February 23<sup>rd</sup>.

**Use gate code 1900 at the entrance gate to access the training center.**

### **Attire:**

Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

### **Tuition:**

Tuition cost is \$300.00 per student. For non-federal students, tuition will also include an 7.1% admin fee imposed by the National Finance Center, for a total tuition of \$321.30.

### **Billing Information:**

**Forest Service / Other Federal Agencies:** The approved NWCG Nomination Form is used for payment. It must include proper agency codes and signatures.

**Non Federal Agencies:** Students are required to submit the NWCG Nomination Form with signatures to attend the course. A bill of collection will be issued to your agency at the end of the training course. Students who wish to pay the tuition themselves can also be issued a bill of collection.

### **Cancellations:**

Cancellations must be made two weeks prior to the start of the course. If cancellations occur after the two-week cut off, your agency will be charged for tuition.

**Lodging:**

The Biedebach Training Center does not provide lodging or food service.

For lodging in Santa Clarita, we suggest:

Residence Inn, 661 290-2800

Hampton Inn, 661 253-2400

Fairfield Inn, 661 290-2828.

All three are located near shopping and restaurants, approximately 25-30 minutes northwest of Don Biedebach Training Center off of Interstate 5.

For lodging in Burbank we suggest:

Residence Inn, 818-260-8787

Courtyard by Marriott, 818-843-5500

Burbank Airport Marriott, 818-843-6000

All three are located near shopping and restaurants, approximately 20 minutes southeast of Don Biedebach Training Center off of Interstate 5.

**Airport:**

If you are flying to this session, your destination is Burbank (Bob Hope) Airport.

If you have any questions regarding this course please contact our training staff at (818) 899-4516 or email [dbtc@fs.fed.us](mailto:dbtc@fs.fed.us).

*/s/ Tracy McGuff*

**Tracy McGuff**

Training Officer